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GURUDAS COLLEGE

(GOVT. SPONSORED)
NARIKELDANGA, KOLKATA-700 054

Ref. No. GSC /

Dated : 201

Minutes of the Academic Sub-committee Meeting on 09/12/2024

1. When classes are not in operation, the classrooms will be kept locked by the security.

2. If classes are allotted in the master routine but the dept. is not taking class in the specified time, the department must inform the routine committee so that those classes can be made available to those who need them.

3. R20 will be opened for classes but teachers have to take note that students don't make marks or destroy the walls. Two securities will keep notice of R20.

4. Class attendance is very low. Teachers have to keep track of the students' attendance and the issue will be taken up with the Principal.

5. CCTV should be installed in R20.

6. Under the supervision of the Head of the Department every faculty member will have to work collectively. The nodal officer will submit data to website committee and the Head will submit to criterion writers.

Principal
Gurudas College
(Govt. Sponsored)
Kolkata-54