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# G U R U D A S C O L L E G E

NARIKELDANGA, KOLKATA-700 054  
(GOVERNMENT SPONSORED)



Ref. No. GC/\_\_\_\_\_

Date : 5th December 2022

## **Policy for Fee Concession :**

Students of Gurudas College who come from families with low income, may apply for a concession in their semester enrollment fees. The application, in the form given below, must be submitted to the Principal's office by the notified date (13th December 2022). Only applications in this particular proforma will be considered. The application must be accompanied by :

1. A document from the appropriate authority ( MP / MLA / Councillor / Panchayat Pradhan ) certifying the monthly income of the student's family
2. A copy of the receipt of the previous semester's fee payment.
3. Photocopy of marksheet of last exam result declared by CU.
4. A photocopy of application for government scholarship,
5. Attendance record of the past and present semesters (to be provided by the college office).

# GURUDAS COLLEGE

## Application for Semester Enrollment Fee Concession :

To:

The Principal  
Gurudas College  
Kolkata 700054

Respected Sir / Madam, I shall be deeply obliged if you kindly allow me to pay the semester enrollment fees at a concession owing to financial constraints. My particulars are given below:

1	STUDENT'S NAME :	
2	GUARDIAN'S NAME :	
3	ADDRESS :	
4	MONTHLY FAMILY INCOME :	
5	PHONE NUMBER :	
6	Student's UID :	
7	STREAM & COURSE :	B.A. / B.Sc. / B.Com.   Honours / General
8	DEPARTMENT/ SUBJECT :	
9	SESSION :	2022-23
10	SEMESTER :	1   2   3   4   5   6
11	MARKS OBTAINED IN THE LAST EXAM DECLARED BY CU (for semesters 3 & 5) :	
12	DATE OF COMMENCEMENT OF GOVERNMENT SCHOLARSHIPS AVAILED :	Swami Vivekananda / Kanyashree / National Scholarship PoThe reason for notrtal / OASIS /Aikyashree /... DATE OF COMMENCEMENT : DD / MM / YYYY.
	FOR STUDENTS WITH NO GOVERNMENT SCHOLARSHIP :	THE REASON FOR NOT GETTING SCHOLARSHIP :
13	ATTENDANCE RECORD (%) :	

We hereby declare that all the information that we have provided are true.

Yours obediently,

Signature of Student with date	Signature of Guardian with date

Enclosures :

1. Certificate of family income from appropriate authority (MP/MLA/Councillor/Panchayat Pradhan),
2. Photocopy of previous semester's fee payment receipt,
3. Photocopy of marksheet of last exam result declared by CU.
4. Photocopy of application for government scholarship.