YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GURUDAS COLLEGE
• Name of the Head of the institution	MAUSUMI CHATTERJEE
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0336289121277
• Mobile no	9830302408
• Registered e-mail	principal@gurudascollege.edu.in
• Alternate e-mail	contact@gurudascollege.edu.in
• Address	GURUDAS COLLEGE, 1/1 SUREN SARKAR ROAD, NARKELDANGA, KOLKATA 700054
• City/Town	Kolkata
• State/UT	West Bengal
• Pin Code	700054
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Calcutta
• Name of the IQAC Coordinator	GAUTAM MUKHERJEE
• Phone No.	0336289121277
• Alternate phone No.	8017314318
• Mobile	8017314318
• IQAC e-mail address	iqac.gurudas@gmail.com
• Alternate Email address	gautammukherjee310@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.gurudascollege.edu.in/annual-quality-assurance-report/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gurudascollege.edu.in/academic-courses/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	78.5	2004	08/01/2004	07/01/2009
Cycle 2	B	2.87	2011	27/03/2011	26/03/2016

6.Date of Establishment of IQAC | 21/01/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
• The college continued with its own domain gurudascollege.education with Google wherein the teachers are provided with individual accounts with lecture recording facility. It also has two hired accounts with lecture recording facility to accommodate more than 100 students • Recorded class lectures and webinars are uploaded on college YouTube channel GDC Media https://www.youtube.com/channel/UCkKu00Ks61ZJ2Dx9C1t8cSg?app=desktop • Full text e-resources are available on https://library.gurudascollege.in/eresources • Students' e-magazines published https://sites.google.com/view/deptofmathematicsgc/departme ntal-activities/student-activities • Orientation programme for teachers regarding NAAC accreditation

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Teachers to submit Teaching Plans for the session 2020-21 and those are to be uploaded on college website	Teachers submitted Teaching Plans for the session 2020-21 which were made available on college website
Teachers are to submit Teaching Plan Implementation Report for the session 2019-20 and those are to be uploaded on college website	Teachers submitted Teaching Plan Implementation Reports for the session 2019-20 which were uploaded on college website
Feedback from students, teachers and guardians to be taken, analyzed, action taken accordingly and all reports to be uploaded on college website	Feedback from students, teachers and guardians were taken online, responses analyzed, and action taken accordingly. The analysis and ATR were uploaded on the college website
Career Advancement papers to be processed	CAS papers of six teachers processed
Orientation of teachers on quality issues	Inspector of Collges Sri Debashis Biswas oriented teachers to the new accreditation process of NAAC on 01-03-2021
Nandana (Women's Empowerment Cell) to organize programmes on gender issues.	(i)Webinar on
The 100th birth anniversary of noted filmmaker Satyajit Ray to be celebrated	Webinar on
IQAC to organize webinars in collaboration with various departments of the college and other organizations.	IQAC organized 11webinars in collaboration with various departments of the college and 01 webinar in collaboration with Bengal Library Association organizations
Preparation for NAAC Peer Team visit	(i)Submission of DVV clarifications on 24-12-2020 (ii)Preparation for NAAC Peer Team visit

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	30/06/2020

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   716

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 **1234**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 **828**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3 **909**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 **112**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **110**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**716**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1234**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**828**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**909**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**112**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**110**

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**25**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1000000**
4.3 Total number of computers on campus for academic purposes	**145**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Gurudas College, affiliated to Calcutta University, follows the CBCS curriculum from the academic year 2018-19.

During the pandemic, departments have taken classes in the online mode. From December 2020, the college activated a free Plan through Google Workspace for Education, the Domain being gurudas.education. Another Domain, also with recording facilities, gdcgen.education, was activated from January 2021 for BA-B.Com General students. The links of the classes are shared with the students.

Teachers also took classes through G Meet, posted study material on Google Classrooms and uploaded E Content on YouTube under GDC Media. Collaborating with IQAC, various departments arranged webinars by inviting well known academicians.

The college has 9 classrooms with LCD facilities, including one

where lectures can be recorded. The students are evaluated through oral interactions, written class tests, University prescribed Tutorial Assignments, Internal Assessments and Theory examinations. The results are digitally prepared, uploaded on the University portal to generate the Statement of Marks.

Information about commencement of session, working days, list of holidays can be accessed from the Academic Calendar, college website and notice boards. The Central Library contains 48,173books, 39journals and question banks. Apart from 20seminar libraries, Physics, Zoology, Bengali departments have libraries for postgraduate students.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://www.youtube.com/channel/UCkKu00Ks61ZJ2Dx9C1t8cSg]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is transitioning towards a combination of formative and summative models of evaluation. Following CBCS, Calcutta University entrusts a considerable part of the assessment upon the colleges. Internal assessment is continuous. Students are evaluated on the basis of Attendance, Tutorials, Class tests, viva-presentation and research-oriented term papers. Lab-based subjects involve practical and final examinations, both of which are assessed by external examiners. Some departments award prizes to students with best attendance records.

The college is evolving methods of formative assessment through learner-centric methods. This reduces reliance on rote learning to encourage an autonomous learning process. It focuses on reducing stress and discourages undue emphasis on year-end examinations. The mentor-mentee groups complete given tasks while developing self-reliance, critical thinking and problem-solving abilities. Formative assessment is done through informal techniques such as group work, quizzes, class discussions and open book tests. These enable both teachers and students to assess the extent of learning while identifying and rectifying the shortcomings.

The significance of EdRP (Educational Resource Planning Tools) in CIE is undeniable. The college has automated some parts of the admission, registration and payment procedures. It benefits from online repositories like N-LIST, while trying to develop its own repository of e-content.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

81

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental Studies, a compulsory course for UG students includes topics like Ecology and Ecosystems, Natural Resources, Biodiversity and Conservation, Environmental Pollution, Environmental Policies and Practices, Human Communities and the Environment. Awareness of the same is created among students by incorporating relevant topics in the different subjects.

History: Gender, environment, human values, socio-economic and political rights of different social classes.

Political Science: Syllabus covers Women's Movements and empowerment, Fundamental and Human Rights of Indian Citizens, Domestic Violence Act and Vishakha Guidelines.

Economics: Topics include Environmental Economics, microeconomics, Welfare economics, gender and wage gap and 'Environment and Sustainable Development'.

Sociology deals with gender as an analytical category in the epistemological framework.

Philosophy: Feminist Philosophy, Environmental Philosophy, Man and Environment directly deal with gender and environment issues.

Education analyses the social disability and exclusion of women through topics like Gender and Sexuality and Historical Perspectives of Women's Education in colonial India.

Sanskrit addresses topics like conservation of nature and biodiversity, structure of society and Position of Women in Society.

Bengali: Themes of gender, social relations, social marginalisation, and environment are incorporated.

English: Areas like Women's Writing, Literature and Human Rights become salient in multiple texts in the curriculum.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

141

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2514

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://gurudascollege.edu.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://gurudascollege.edu.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1234

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

342

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Gurudas College has employed CIE and mentor/mentee sessions as an effective tool of assessing learning levels and learning difficulties among students. This is over and above the university-mandated IA process. The college also sensitizes faculty on learning disabilities and promotes a compassionate approach towards students facing structural challenges owing to their marginalized backgrounds.

Advanced learners are encouraged to participate in student seminars/webinars, enroll for more advanced programs via NPTEL and participate in extension lectures that every department organizes. The college is making the transition towards a greater emphasis on undergraduate research in accordance with the mandate of the NEP 2020. High performance students are also given awards annually.

Slow learners are encouraged to participate in mentor/mentee sessions, remedial lessons and CIE to improve their problem-solving abilities and grasp complex topics. Students of all levels are encouraged to participate in the preparation of Wall Magazines, Departmental Magazines, and the in-house student magazine, Anweshana. The college has developed a CIE portal of its own to accommodate the needs of students and faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3190	112

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Gurudas College strongly endorses modern student-centric methods of teaching-learning and has made a transition to the same with the introduction of CBCS. With large parts of the academic year still in the online mode due to the pandemic, some traditional modes of experiential learning such as study tours and f2f participatory groups in the brick-and-mortar classroom have been held in abeyance for now.

Gurudas College has encouraged advanced learners to make use of the existing digital archives (N-List, National Digital Library of India, Archive.org) and participate in national/international webinars/workshops in the Zoom era. Student webinars have been strongly encouraged to promote undergraduate research.

Learners with difficulties have been encouraged to use recordings of lectures made available to them for asynchronous study.First generation learners have been encouraged to use the Gurudas College Courseware website and other resources to bridge the digital divide. CIE has been emphasized upon for both learners with difficulties and first-generation learners.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Gurudas College has made the online transition with ease in the pandemic era. The college has a dedicated Google Suite platform that assimilates Google Meet, Drive and Classroom and allows teachers to holdlive adequet lectures as well as record the same for asynchronous playback.

Teachers have used innovative tools such as Whatsapp to reach out

to students with irregular data/electricity access.The college e-resources website now boasts of a large compilation of open access resources for students and teachers, in order to promote teaching and learning in undergraduate levels. The YouTube channel GDC Media has a growing number of recorded webinars and lectures for students as well as the general public.

The college is equipped with 28 ICT-enabled classrooms, 6 smart classrooms and has wi-fi access in all three buildings. The college is in the continuous process of improving its internet infrastructure.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

112

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

115

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

51

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

946

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Gurudas College has developed a robust mechanism of continuous internal assessment (CIE), in accordance with the demands of the CBCS and in the spirit of the NEP 2020. The college has made large strides towards the incorporation of formative evaluation models alongside existing summative models of the same. The college library has already acquired an open source LMS, Moodle, for its Courseware website. It will be seeking to incorporate the same with greater enthusiasm. The college has already acquired G Suite with personal accounts for individual teachers, where they have used Google Meet, Google Forms and Google Classroom to facilitate formative assessment methods in the online/blended modes. Question banks have been made available on the college website for students to assess themselves in a self-paced approach. The college now has a dedicated CIE portal.

Apart from departmental CIE, the college also undertakes university-mandated internal assessment which includes tutorials, class tests, and practical examinations. These examinations are held once a semester, within a timeframe determined by the affiliating university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://gdcdigital.in/CIE/student/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Gurudas College ensures transparency in its internal assessment mechanism. Students are briefed on the workings of CIE as well as the university-mandated internal assessment process in the departmental orientation. Parents and other stakeholders are taken into confidence in parent-teacher meetings at regular intervals.

Students are sensitized on the dangers of plagiarism and assessment objectives are communicated efficiently to ensure student participation. Drafts are encouraged wherever possible for greater problem-solving approaches. Students are welcome to raise grievances with faculty concerned over informal channels (Whatsapp, personal communication), as well as through formal channels. The college has a formal exam-related grievance portal for this purpose. The college also plays an important role as an

interface between students and the affiliating university and takes on the responsibility of addressing any internal examination-related grievances that might be the purview of the university, such as the correction of marks in the case of errors.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Gurudas College is committed towards to the implementation of the Learning Outcome-based Curricular Framework (LOCF) endorsed by the UGC and the NEP 2020. All course outcomes and programme outcomes are displayed in the college website, along with mapping visuals for a proper understanding of the same. The college is committed to monitoring and updating the same. It is to be noted that the curriculum is framed by the affiliating university and the college is duty-bound to make changes as and when required by the university. Teachers have been sensitized on the importance of the LOCF model and all departments have actively participated in the generation of Cos/POs. The IQAC has held meetings that have contributed to the sensitization process. In their turn, teachers have stressed upon the importance of learning outcomes to students, both on individual levels as well as in departmental orientations and parent-teacher meetings.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Departments of Gurudas College measure the attainment of POs and COs on a quantitative level by assessing student performance in CIE and university examinations. The college is pleased to note the rise in student performance following the CBCS roll-out in the

affiliating university, as well as the successful enrolment of a number of graduates in further studies in prestigious institutions. On a qualitative level, the college places an emphasis on the propagation of the scientific spirit and rational temper, cultural values and the human spirit through its implementation of the POs and COs. The institution evaluates students' enthusiastic participation in extra-curricular activities and humanitarian efforts in situations such as the Covid-19 pandemic to recognize the same. Cross-cutting issues integrating professional values, gender sensitivity, human values, environment and sustainability are emphasized upon on a day-to-day basis.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gurudascollege.edu.in/wp-content/uploads/2022/01/Students-Feedback-and-Action-Taken-Report-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The students who miss class can access the lecture through the college courseware (https://moocs.gurudascollege.in). The courseware maintained by the college Central Library has been developed using Moodle version 3.8;
- Faculties of Political Science have authored a book titled "Rajnoitik Samaj Twabtder SahajPath" in vernacular to help first generation learners;
- Special lectures, webinars and online student seminars were organized where eminent faculties were invited with the aim of enriching the students and faculty at large. The webinars were streamed online;
- Many departments have published E-journals and lab journals
- ESHANA, in house journal for teachers with ISSN 23490985 was published
- Incentives have been given to faculties to become resource persons and participate in seminars;
- One PhD thesis under supervision of Dr Ruma Ray submitted;
- The institution has three functional MoUS operational.
- Three Faculty members have engaged in consultancy
- Best Online reader award has been introduced with the aim of encouraging students to download research papers from NLIST
- Book Fair has been organized in college;
- A large number of book and book chapters have been written and published by the faculty.
- 11 Papers have been published by faculty in UGC enlisted journals
- Teachers have acted as resource persons in different forms of Webinars

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://gurudascollege.edu.in/research-scholars/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

34

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The impact of extension activities carried are as follows:

- **Environmental Awareness: Our city today is gasping for breath due to unavailability of fresh oxygen. Plantation activities were carried out in and around the college locality by the students through NSS and VASUDHA. The students held talks on the green city concept in their neighbourhoods to nurture a green environment.**
- **Swacch Bharat Abhiyan: This scheme was started by the Government of India to keep our society clean. The NSS unit of the college decided to take up this scheme in around the locality of the college to help the government achieve the benefits of the scheme.**
- **Counselling of students: The College through its student counselling cell tried to help the students to face the pandemic hardships through its counselling session and webinar. The mental strength of the students were enhanced and they spoke freely about their hardships both financial and mental in times of pandemic. Understanding the students'**

> requirements the institution could stand by them based on the individual requirement.
> - Combating Dengue : A sensitization Initiative during COVID-19 Pandemic was held and lecture was delivered by renowned virologist Dr. Amitava Nandi and the programme was streamed live on youtube.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

63

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipment etc.

Response:

The Institution has over the years built adequate infrastructure and physical facilities for teaching-learning, as demonstrated in the table below:

Facilities

Area/No. of Rooms

Campus Area

2.33 acres (142 cottahs)

Number of Buildings

3 (Main Building, Commerce Building & Golden Jubilee Building)

Classrooms

29

Laboratories

29

Instrumentation Laboratory

1

Computer Laboratories

8

Classrooms with LCD facilities

9

Classrooms with Wi-Fi / LAN

29

Smart Classrooms

4

Classroom with LMS facilities

1

Seminar Halls with ICT facilities

2

Video Centre cum Media Laboratory

1

IQAC Room

1

- The institution has twenty-nine (29) fully functional classrooms and thirty (30) laboratories. Among those, nine (9) classrooms have LCD facilities.

- All departments have adequate opportunity to utilize the classrooms and/or the seminar halls equipped with LCD / ICT facilities and Wi-Fi / LAN connections.

- The institution has two seminar halls and a room specially allotted for IQAC. These are all equipped with ICT facility.

- The institution has a Central Library with about 48,173 books and 39 subscribed journals. In addition to that, all the Honours departments have their own Seminar Libraries with lending and reference sections.

- The college is equipped with 5kw on-grid solar power plant situated at the roof of the Golden Jubilee Building.

- The college building along with its laboratories, library, etc. is protected with fire safety devices as well as surveillance system through CCTV, EAS & RFID.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gurudascollege.edu.in/gallery/gallery-campus-infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. Gymnasium:

- The Gymnasium is comprised of an area of 1000 sq. ft. (approx.) in a separate block of building, having 3 separate

cubicles.

- At least 40 students (male and female) can avail the gym at a time. On an average, 60 students avail the gym per day. A gym instructor has been appointed by the institution.

1. Indoor and Outdoor Sports & Games:

- An Annual Sports Meet is organized by the college every year for current students and alumni, along with the active participation of teaching and non-teaching staff. The college playground serves as the venue.
- The college also has indoor games facilities. The common rooms for boys' as well as for girls' have Table Tennis boards and Carrom boards. Frequent indoor games competitions are organized in the college between different departments.

1. Cultural Activities:

- Every year, the students and staff of the institution participate in various cultural activities like Rabindra Jayanti; Foundation Day Celebration Programme of the college, Teacher's Day Programme, etc.
- The college has an NSS team (2 units), which takes part in various cultural and awareness programmes organized by the Government, as well as, non-government organizations.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gurudascollege.edu.in/gallery/sports-and-games/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gurudascollege.edu.in/gallery/gallery-classrooms-and-seminar-halls/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

52.12

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **The college library is fully automated with the help of Koha (version 20.05), a library management software, on Debian 10 platform. Initially, in the 2010 to upgrade the library system, a Windows version of this software had been installed. From 2013 onwards however the Gurudas College Library has switched to the Linux version of the same.**
- **In 2018, the Gurudas College Library installed the RFID system. The task of tagging RFID stickers is going on.**
- **The task of data entry of library holdings in Koha is going on.**
- **Since 2012, the Library maintains a patrons' database, with**

- requisite details of patrons' information.
- RFID tagged membership cards are regularly issued for faculty members as well as college staff.
- Barcodes have been generated for books after entering them in Koha Library Management System. Each book entered into the system has two barcodes pasted on it, one in the front side and another one in the back side.
- Student membership cards have their own barcodes generated and pasted upon them.
- Barcode-based issue-return system is strictly followed.

The circulation system of college Library is supported by the automatic generation of e-mail as well as SMS alerts to each member. Each member is promptly informed about their circulation status, issue, return, reminder, etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://library.gurudascollege.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.79

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17.125

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **As on June 2021, every department of the institution has been equipped with desktops and/or laptop computers.**
- **The college has a total of 167 computers. The various sections of the administrative office has 18 computers, and the remaining 149 are distributed among various departments including library.**
- **The Main Building of the college has a fibre optic broadband connection from WishNet Pvt. Ltd. with a download speed of 250 Mbps. This connection was distributed through LAN to every department in different floors.**
- **The Conference Room of the college is presently equipped with an exclusive another broadband connection from WishNet Pvt. Ltd. with a download speed of 150 Mbps.**
- **The Golden Jubilee Building (Library Building) has two separate fibre optic broadband connections from WishNet Pvt. Ltd., one in College Central Library and another in the Department of Journalism and Mass Communication, both have connections of 100 Mbps each.**
- **The Commerce Building is equipped with a 150 Mbps fibre**

optic broadband connection from WishNet Pvt. Ltd. and has been distributed through WiFi throughout the building.

The total internet connection stations at the college are 18. There are also 17 common browsing stations (as on 2020-21).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gurudascollege.edu.in/gallery/gallery-it-infrastructure/

4.3.2 - Number of Computers

149

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.87

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. **Basic Policy:**

   - **The college policy has been framed with special emphasis on the optimal utilization of campus infrastructure with minimum overlapping. The Time Table is prepared thus.**
   - **To ensure optimal use of gymnasium equipment by all, the college has introduced a log book system.**
   - **Library rules and regulations have been framed so that users can borrow a certain number of books and return them within a stipulated time period. This ensures optimal utilization of library resources.**

1. **Maintenance of Physical, Academic, and Support Facilities:**

For the maintenance of physical, academic, and support facilities, different sub-committees have been constituted under the leadership of the Head of the Institution, along with the active participation of various members of the college community.

   1. **Building and Infrastructure Maintenance:**

   - **All work is done through inviting quotations from vendors/suppliers in institution website as per norms.**
   - **Maintenance and repair of furniture and electrical equipment are conducted by hired carpenters, electricians, etc., as and when required.**

   1. **Academic Affairs:**

   - **Academic affairs of the institution are maintained by separate sub-committees, constituted under the leadership of**

the Head of the Institution.

- Budgetary provisions are in place for organizing seminars, workshops, special lectures, the purchase of books and journals, etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://gurudascollege.edu.in/gallery/gallery-campus-infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

418

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3496

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3257

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3257

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

E. None of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Gurudas College Students' Representative Council (SRC) takes care of various students related curricular and co-curricular activities.

Students' Representative Council is a body representing all the students who are part of the Institution. Its function is varied. The Students Council Secretary is a member of the Academic sub committee and the Governing Body. The council largely represents the voices of the students of the Institution and helps in making policies. The council engages in healthy negotiations and dialogues with the college administration. This helps to strengthen the bond between the students and the college authorities.

Activities of the Students' Representative Council(SRC)

The Students' Representative Council performs social responsibilities like promoting green and clean campus, collaborating with the Anti-Ragging Cell to promote a healthy, safe and peaceful campus life. Every year it organizes and participates in cultural activities and functions like the College Annual Fest called Josh, the Saraswati puja to revere the Goddess of Learning, Fresher's Welcome, Basanta Utsav, a cultural activity held in the month of February and also Teachers' Day. However due to Covid-19 pandemic these on campus activities could not take place during the year under review.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Gurudas college Alumni Association called Phire Dekha is a forum where ex students meet and interact by sharing ideas for the overall development of the college.

Seveal departments of the college also take active initiative to organize reunion for their students. Phire Dekha is a vibrant body which takes several initiatives for social work. The association takes active part in supplying blankets to the poor and needy during the winter season and also arranges weekend schools for the poor children. Apart from this the alumni organizes visits to senior citizen homes as a part of welfare activities. Organizing health camps for the students of the college, donation of books to

the college along with participating in cultural activities have also been a practise for Phire Dekha. It is also active during the Foundation Day Celebration where one of its selected representative plants sampling to foster greater environmental awareness and create a green Gurudas College. The college is home to many endangered species of plants.

However due to the Covid-19 pandemic many of these activities could not take place in the present year.

File Description	Documents
Paste link for additional information	https://gurudascollege.edu.in/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Gurudas College (1956) cultivates moral, intellectual, spiritual, social, emotional and all-round development of students from middle and lower middle classes. Its vision is to foster creativity, equality, rationality and humanity; to inspire pupils to give their best with the help of a holistic education and to groom them to be responsible citizens. Its mission is to instil self reliance in a multi cultural and secular environment, to create gender awareness and to maintain harmonious relationship amongst the stakeholders.

The GB involves all stakeholders. Also ideas flouted by the Academic sub-committee are laid before the TC, and then sent to the GB before implementation. This has seen establishment of new undergraduate and postgraduate courses, several building projects and implementation of RUSA expenditure plan. The institution adheres to an Institutional calendar to accomplish its objectives, encourages research in the form of FDP, and Major/Minor Research Projects by teachers and gives departments flexibility during routine allotment. There are regular parent-teacher meetings and the IQAC collects feedback from teachers and students to design Strategic Action Plans.

Students participate in co-curricular activities like seminars, quiz, debates etc., and there are regular Alumni Reunions. Seminars enhance skills of staff. Welfare of all staff members is ensured.

File Description	Documents
Paste link for additional information	https://gurudascollege.edu.in/mission-and-vision-of-the-institution/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

During the year under review we had a decentralized system of governance.

Case 1 NAAC visit is scheduled for September 2021 and preparations are in full swing.

Case 2 Seminar Sub-committee: Our college has a glorious tradition of holding webinars on timely and topical issues. During 2020-21 various departments of our college in collaboration with IQAC held 11 webinars where nearly all the teachers, non-teaching staff and students participated. To accommodate huge number of participants we created a YouTube channel for our college named GDC Media. The webinars were organized through Streamyard. Some of the topics of the webinar included

• Quantum Information & Computation -- The Beginning of a New Era

• Distributed Artificial Intelligence and Agent Technology

- **Understanding the Complexity of Cancer Progression and Biology of DNA Structures**

- **The Feeling of Disgust -- History, Philosophy and Literature**

- **Theory of Causality -- Indian and Western Perspective**

- **Open Thinking and Pluralism in collaboration with Bengal Library Association**

There was also an orientation programme regarding new accreditation process of NAAC by Inspector of Collges Sri Debashis Biswas.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute adhered strictly to the Covid 19 norms as per the Disaster Management Act as laid out by the Government and carried out all official work (admission, examination, office work etc) while maintaining these guidelines.

Strategy Earn While You Learn Programme

In 2020-21 there was no active field work by the students due to restrictions because of the pandemic. However, students who participated in 2019-20 were paid in September 2021.

2019-20 (cash disembursed in September 2021)

1. **No of participants - 100**
2. **Total working hrs - 1410**

Total cash to be distributed is Rs 84600 from cash counter of office (Rs 60/hr) which was disbursed on 3rd September 2021

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	<u>https://gurudascollege.edu.in/earn-while-you-learn/</u>
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The Governing Body is the apex body in the administration of the college and includes the Principal (also ex-officio secretary of the GB), and members of Teaching and Non-Teaching staff who implement the decisions and policies of the management.**

- **Recruitment of Principal and Teachers is recomended by the West Bengal College Service Commission executed through the GB.**

- **The GB takes all vital policy decisions.**

- **Finance, Building, RTI and IQAC and Purchase committees are structured by GB.**

- **IQAC guides teachers while preparing their API score, to be vetoed by GB.**

- **Promotions for Non-Teaching staff are vetoed by GB.**

- **College acts in accordance with rules and regulations formulated by UGC, Government. of West Bengal and University of Calcutta.**

- **TC and NTC operate under the Chairmanship of the Principal**

who carries through any academic and administrative plans and policies of GB via various subcommittees.

- TC arbitrates in the academic aspects of the college.

- There is a grievance redressal mechanism in place.

- The Organogram of the Institution is attached.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://gurudascollege.edu.in/wp-content/uploads/2020/02/Organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has various effective welfare measures for teaching and non-teaching staff. Some of these are

- Loan facilities from
  - The College Staff Cooperative Credit Society (Regn no. 9/Cal of 1992 dated 14.07.1992) grants loans to its members

  - Provident Fund for all members
  - Festive advance for non-teaching staff- all non-teaching staff members are eligible for interest-free festive advance, realized in 10 equal installments.
  - Health loan without interest for full-time and casual non-teaching staff

- Ex-gratia and Festive Bonus for non-teaching staff

- Special medical assistance - There is a fully equipped Health Unit in association with Rotary Club, Dum Dum, in the college premises, where doctors visit twice a week and both teaching and non-teaching staff, as well as students receive medical help in case of emergencies during college hours.

- Teaching staff welfare scheme - The teaching faculty enjoys a welfare scheme wherein a regular monthly contribution is made and funds collected, which are then available in case of medical emergencies. However, there are instances of extending funds in other demanding situations as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching staff may offer themselves for assessment for promotion, if they fulfill the minimum API scores indicated in the appropriate API system tables by submitting an application and the required PBAS pro-forma as per the UGC Career Advancement Scheme guideline. Candidates who do not consider themselves eligible can also apply at a later date.

Non-Teaching staff are subject to promotion after a period of service not less than 7 years (skilled workers) or 10 years (all others).

There is also performance appraisal of the teaching staff by the outgoing final year students and the results are conveyed to the teacher so that they become aware of their shortcomings and take steps to correct them.

The new appraisal forms for students have other criteria as well, for appraisal of both teaching and office staff, and other aspects of the college. Teachers also receive a new self-appraisal form and there is a provision for students' feedback on the college website.

Students' guardians are also involved, as during every parent- teacher meeting, they are given a feedback form, and their valuable input regarding the department, quality of teaching, academic infrastructure available to their ward etc is collected and acted upon.

File Description	Documents
Paste link for additional information	https://gurudascollege.edu.in/feedback/
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a mechanism for both internal and external audit. Competent auditor is appointed by the Governing Body for internal audit. The external / statutory audit is carried out by a Government auditor appointed by the Department of Higher Education, Government of West Bengal. The external / statutory audit has been completed up to the session 2017-18 from the inception of the college. The process of auditing of 2018-19 along with is in progress. There were no major objections raised by the auditor so far.

The list of internal auditors include

2014-15 – M/s N. Sarkar & Co

2015-16, 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 (under process) – M/s Sunil Kedia & Co

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college sends proposals for additional grants to the University Grants Commission (UGC) and West Bengal Department of Science and Technology (WBDST) in order to meet expenses for construction, repair and renovation of the college building and premises, and for up-gradation of infrastructure of the college and its various departments. The college moderates student's fee structure every year in order to procure additional funding. Other sources of income are library fines (LIB FINE), rent proceeds (the college rents out its premises on Sundays and other public holidays to be used as a centre for various competitive examinations; RNT CH RD) and sales proceeds (like sale of prospectus etc; SALES PRO).

Other than the routine Government and UGC grants, the institution has been able to secure additional funding from various agencies such as DST, Rashtriya Uchchatter Shiksha Abhiyan (RUSA) Grant, BOOST funds. After receiving the grant it goes through various processes involving the Principal who is the Chief Disbursing Officer, the Bursar, the Finance Committee, the Purchase Committee and the college Office before it is finally disbursed to the concerned person or the respective department(s).

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly towards institutionalizing quality assurance strategies and processes. Two practices institutionalized are:

Webinars: With the onset of pandemic situation we have been constantly exploring avenues for enriching students, teachers and non-teaching staff. Webinars provide one such platform. IQAC has collaborated with various departments of the college to organize webinars since 15-05-2020. To reach out to more people webinars are organized on its own YouTube channel GDC Media.

https://www.youtube.com/channel/UCkKu00Ks61ZJ2Dx9C1t8cSg/featured

All webinars organized till date are available here. Eleven webinars were organized in collaboration with various departments and one in collaboration with Bengal Library Association during the session 2020-21.

Research journal and emagazines by students: To promote research environment in the college, teachers are encouraged to publish in in-house research journal Eshana (ISSN 2349-0985). Since a large part of our functioning is in the online mode, the 2020-21 volume is available on our website along with volumes from 2016-17.

https://gurudascollege.edu.in/college-publications/

To instil research inclination in students, students' seminars are organized by all departments and two best papers were published in Anweshona. During the pandemic situation colleges are closed. Various departments are taking the initiative to publish e-magazines. Mathematics Department has published MatheMatrix Vol 01 in February 2021.

https://sites.google.com/view/deptofmathematicsgc/departmental-activities/student-activities

File Description	Documents
Paste link for additional information	https://www.youtube.com/channel/UCkKu00Ks61ZJ2Dx9C1t8cSg/featured https://gurudascollege.edu.in/college-publications/ https://sites.google.com/view/deptofmathematicsgc/departmental-activities/student-activities
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Two of the said norms are:

The IQAC ensures that each teacher submits Teaching Plan at the beginning of a semester/session along with the Implementation Report of the previous semester/session. The Heads of all Departments allocate the syllabus among the teachers according their specialization. Teaching Plans are explicit about the mode of execution. In the Implementation Report, each teacher has to explicitly give the proportion of the syllabus that could not be covered and explain the reason behind the inability so that remedial steps can be taken for the next session. To maintain transparency in execution these are uploaded on the college website.

https://gurudascollege.edu.in/department-economics/

Feedback helps any institution identify the shortcomings of the system and hence help to plan for addressing them in future. IQAC has designed a robust feedback system through which students, teachers, alumni and guardians can give their valuable feedback anytime on the college website. The responses are analysed and action taken accordingly. The analysis and Action Taken Reports are displayed on the college website to ensure transparency.

https://gurudascollege.edu.in/feedback/

File Description	Documents
Paste link for additional information	https://gurudascollege.edu.in/department-economics/ https://gurudascollege.edu.in/feedback/
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://gurudascollege.edu.in/annual-quality-assurance-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution promotes gender equity and sensitization through Nandana, the Women Empowerment Cell of the College. Nandana generates awareness about gender-related issues and gender counseling, through talks, seminars, workshops, gender awareness programmes and welfare activities. The IQAC of the College, in its meeting held on 19.02.2021, has proposed to hold a webinar on gender-related issues in collaboration with the Women Empowerment Cell.

The College devotes special attention to the safety and security of its female students with the help of dedicated security personnel. Installed CCTV cameras help monitor daily activities on campus. The functional Internal Complaints' Cell, Anti-Ragging and Grievance Redressal Cells of the College have enabled female students, in particular, to report their problems, facilitating concerted action against harassment. Other facilities for female students include a girls' common room.

The pandemic has led to the closing of the educational institutions as per government directives. However, the College authority has taken necessary initiative to provide a safe and secure ambience to its students, whenever they visit the College for official work.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gurudascollege.edu.in/gender-equity-sensitization/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has taken positive steps to ensure effective waste management on the campus to create a congenial environment.

Solid Waste Management:

· **The Kolkata Municipal Corporation collects solid waste from the College campus.**

· **The College has signed an MoU with Hulladek, a state government recognised registered agency, to manage the huge volumes of paper waste. The agency collects paper waste from the campus as and when required.**

· **The Zoology laboratories have a system to dispose of the bio-waste generated.**

Liquid Waste Management:

The Chemistry, Biochemistry, Zoology, Botany and Microbiology laboratories dispose of the liquid waste through proper channels.

E-Waste Management:

The College manages its e-waste with the help of Hulldek Recycling Pvt. Ltd. (5, Deshpran Sasmal Road, Tollygung, Kolkata – 700033). According to the MoU signed between the College and Hulladek, the agency is responsible for collecting e-waste from the campus as and when required. A certificate is also issued to the College thereafter.

The College also organised a webinar on waste management to generate awareness about the importance and need of an effective waste management system.

AsCollege remained closed during the year due to the pandemic, waste generated during the year has been considerably low.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction	**E. None of the above**

of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has made relentless strides towards inculcating and disseminating the values of syncretism, equality, social justice, inclusive and participatory democracy and tolerance among students and staff. Adhering to a policy of zero-tolerance towards bigotry and fundamentalism, the College indulges in activities that uphold

the spirit of unity in diversity and harmonious co-existence.

In view of achieving such objectives, the NSS Units of the College have been instrumental in observing Independence Day (15th August) and Republic Day (26th January), NSS Day (24th September), Mahatma Gandhi's birth anniversary (declared by the United Nations as the International Day of Non-Violence) (2nd October), birth anniversary of Sardar Vallabhbhai Patel marked as Rashtriya Ekta Divas (National Integration Day) (31st October), World Human Rights Day (10th December), Teachers' Day (5th September), Swami Vivekananda's birth anniversary (12th January), International Vernacular Day (21st February), International Women's Day (8th March) and similar other days.

Vigilance Awareness Week has also been observed in order to encourage transparency and accountability among students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution seeks to mould its students into responsible citizens of the country. The College has observed the National Integration Day on the occasion of the birth anniversary of Sardar Valabhbhai Patel on 31st October in order to foster the spirit of national integrity among its students as well as staff. The Vigilance Awareness Week has also been marked in order to uphold the ideals of transparency and accountability among students in order to make them aware of their duties and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gurudascollege.edu.in/celebration_of_events/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Despite the ongoing pandemic that led to the closing of educational institutions since March, 2020, as per Government directives, the College along with the NSS units took initiatives to ensure that national and international commemorative days were observed during the year, following COVID norms:

- The College celebrated Independence Day (15th August) and Republic Day (26th January) of India by hoisting the National Flag.
- International Mother Language Day (Bhasha Dibash) on the 21st of February was observed as a mark of tribute to the Martyrs of the Language Movement in Bangladesh.
- Nandana, the Women Empowerment Cell of the College, celebrated International Women's Day during the year. A talk entitled, 'Normalizing and Sustaining Gender Inequality', was delivered by Prof. Piyali Sur, Professor, Department of Sociology, Jadavpur University, in the Webinar jointly organised by Nandana – Women Empowerment Cell and IQAC,

Gurudas College. An Intra-College Poster Competition on 'Pandemic and Women' was also organised for students of the College by Nandana and IQAC.

- Birth anniversaries of eminent Indian personalities like Swami Vivekananda (12th January), Dr. Sarvapalli Radhakrishnan (5th September), Mahatma Gandhi (2nd October as International Day of Non-Violence), Sardar Vallabhbhai Patel (31st October as National Integration Day) were also observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BP I: Towards a Virtual World

1. Title of the Practice: Towards a virtual world

2. Objective of the practice:

Adapting more and more to the online mode in order to overcome the situational impediments is the objective of the practice.

3. The Context:

The college started teaching through online classes, arranging webinars, conducting online meetings, administrative activities and online publication of college -journal. The institution stepped forward and made its mark.

4. The Practice:

The college came to a formal agreement and created its own domain with Google in December 2020.

The practice of online student seminars and webinars continued in the 2020-2021 session.

An online issue of 'Eshana', the in-house research journal was published on 11.12.2020.

5. Evidence of Success:

Classes were regularized in online mode and teaching-evaluation process resumed. The series of webinars, online student seminars and online issue of research journal revived the academic exercises of the institution.

6. Problems Encountered and Resources Required:

The institution did not have enough resources to support the financially challenged. Hence the online teaching is consistently widening the gap between the rich and the poor.

BP II: Beat the odds

1. Title of the Practice: Beat the odds

2. Objective of the practice:

The objective was to overcome the disruption caused by the pandemic and the devastating impact of two super cyclones.

3. Context:

The college's initiative for Covid relief work and restore college buildings and surroundings severely damaged by two super cyclones- Amphaan and Yaas- is commendable.

4. Practice:

The college contributed Rs. 1.5 lakh to WB State Emergency Relief Fund. The NSS and Vasudha units of the college distributed dry food and in the slum and sanitized in the surrounding area. The college gave the utmost effort to fix the damage caused by Amphan and Yaas.

5. Evidence of Success: Relentless efforts saved the college and

its environment. The college was able to return to the regular essential activities. The greenery in the campus was restored. The relief works had some positive social impact.

6. Problems Encountered and Resources Required:

Lack of enough resources is a major problem. In spite of the financial difficulty the institution's valiant effort in relief and renovation is praiseworthy.

File Description	Documents
Best practices in the Institutional website	https://gurudascollege.edu.in/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

During the pandemic, the college library continued to function and cater to different needs of the faculty and the students. Apart from providing physical library service since November 2020 maintaining Covid guidelines, the library contributed in various ways to carry on the active academic life of the institution.

1. Organizing different webinars, lectures and orientation programmes in order to disseminate knowledge.
2. Uploading e-contents of class notes of faculty members in various format such as pdf, doc, audio, video, etc. through Gurudas College Courseware website (https://moocs.gurudascollege.in/)
3. Maintaining Gurudas College YouTube Channel (GDC Media) for creation of different instructional video for teaching and learning
4. Conducting college examination by uploading different question papers through Gurudas College Courseware website (https://moocs.gurudascollege.in/)
5. Uploading university syllabus for facilitating teaching and learning in Gurudas College Wiki site

6. Uploading more than 2000 question papers (both university and college)
7. Uploading e-resources under different subjects for teaching and learning (https://library.gurudascollege.in/eresources/)
8. Regular updating of college library collection through its online public access catalogue (https://catalogue.gurudascollege.in/)
9. Promoting the use of online journals and e-books by circulating N-List consortium to gear up teaching and learning (https://nlist.inflibnet.ac.in/)

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Formation of an Industry Interaction Cell and Consultancy Cell.
- Creation of a special fund for the digital empowerment of financially challenged students
- Formation of a special team comprising in-house members and experts from outside to look after the mental health of students, staff and faculty.
- Construction of a new building in order to create enough class-rooms and individual departmental work-space for every department.
- Construction of a common and shared instrument laboratory
- Construction of a language laboratory with digital equipment
- Construction of a separate space for Research and Publication Cell
- Construction of a common space for Social Science Departments
- Formation of different interdisciplinary study-circles and regular academic exchanges through weekly seminars
- Formation of a Centre for Women's Studies
- Continuing with the academic tradition of college by arranging Annual Gurudas Banerjee Memorial Lecture, seminars/webinars and workshops
- Dissemination of gender sensitization through regular gender-related programmes
- Introduction of weekly interactive programmes for both male

and female students in order to develop awareness about gender and social discriminations

- Continuation of Academic and Administrative Audit
- Introduction of Green Audit by professional agencies
- Introduction of Energy Audit by professional agencies
- Maintenance of solar power plant and enhancement of the use of green energy increasing the number of LED lights
- Implementation of more efficient and eco-friendly way of waste management
- Introduction of add on courses
- Building up a coaching centre for different research or job-oriented competitive examinations.
- Introduction of vocational courses
- Development of specialized soft-skills and introduction of special training courses for faculty, staff and students
- Expansion of NSS unit and formation of a regular team for social outreach activities
- Formation of a Disaster Management Team for rescue and relief operation
- Creating provisions for community kitchens mobilizing student staff and faculty during Covid pandemic, lockdown and natural disasters.