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GURUDAS COLLEGE

(GOVT.SPONSORED)

NARIKELDANGA, KOLKATA-700 054

Reference No.: GSC/2021-22/ Desktop – Bengali

Date: 11.09.2021

NOTICE INVITING QUOTATIONS

Quotation(s) for Desktop for Bengali Department are invited by the undersigned, on behalf of Gurudas College, from well established, experienced and reputed contractors in their own letterhead on or before 18.09.2021 up to 4.00 p.m. Contractor(s) should write the name of the work at the top of the envelope in the following manner: *Desktop for Bengali Department*. The date and time of opening the quotations will be notified in the College website and willing participants are requested to participate at the time of opening.

Terms and Conditions:

- a) All purchases will be made as per Government Rules and Regulations.
- b) The Agency should be registered for GST and copy of the said certificate as well as copy of the PAN card and Vendor Registration Number/Certificate (if any) will be submitted along with the quotation.
- c) The rate quoted by the suppliers should be inclusive of carriage and all taxes, otherwise quotation will not be considered. The rate should be quoted both in figure and words.
- d) The goods supplied should be in exactitude of the specifications mentioned in the notice. Any deviation/departure/difference with the specifications mentioned will not be accepted and the payment will not be made.
- e) Acceptance of lowest quotation is not obligatory. The authority reserves the right to accept or to reject any or all quotations without assigning any reasons thereto.
- f) Before submitting quotations the intending suppliers are requested to inspect the site. No extra charges will be entertained after accepting the quotation. No conditional quotation will be entertained.
- g) The supplier who does not fulfill any or all of the above noted conditions and submits incomplete quotation the same will be summarily rejected. This quotation notice will form a part of the agreement.
- h) No Quotation paper will be accepted by Post.
- i) Please mention expected date of delivery/time of completion of work.

Sl. No.	Items with Specifications	Quantity
	DESKTOP FOR BENGALI DEPARTMENT	
1.	Desktop having Intel Core i3 processor 10th Generation with Mother board - H410 M S2V2 (Gigabyte), RAM – 4.0 GB DDR 4 (Sterlite, EVM) HDD - 1.0TB HDD 7200 rpm (Seagate / WD) Monitor - 18.5" Wide Resolution 1080p (DELL / LG / AOC), Cabinet with SMPS and Keyboard & Mouse	1

Sd/-
Principal