



Phone : 2353-6653 & 2370-3841  
E-mail : principal@gurudascallege.edu.in

# GURUDAS COLLEGE

(GOVT. SPONSORED)

NARIKELDANGA, KOLKATA-700 054

Ref. No. GSC/

Dated.....19/2/20.....201

## Declaration

As per the decision of the Governing Body meeting held on 19/06/2019 the following teachers were invited to undertake an Administrative Audit and an Academic Audit of this institution to enable us prepare for NAAC inspection.

- Dr. Sridipa Sinha**, Dept. of Education, University of Calcutta,  
**Prof. Subhas Ranjan Chakraborty**, Dept. of History, Presidency College (Retd.),  
**Dr. B. Karmakar**, Former Principal, Sreerampore Girls' College,  
**Dr. Subir Kumar Dhar**, Dept. of English, Rabindra Bharati University,  
**Dr. Samir Kumar Bandhopadhyay**, Former V.C. WBUT,  
**Dr. Anup Kumar Sikdar**, Former Principal, RS College, Howrah & Emeritus Professor,  
Dept. of Microbiology, University of Engineering and  
Management,  
**Dr. Ashish Kumar Sana**, Dept. of Commerce, University of Calcutta,  
**Dr. Sudakshina Gupta**, Dept. of Economics, University of Calcutta,  
**Dr. Tapati Basu**, Former Professor & Head, Dept. of Journalism and Mass  
Communication, University of Calcutta,  
**Dr. Rabindranath Chatterjee**, Former Emeritus Professor, Dept. of Zoology, University  
of Calcutta,  
**Dr. Salil Biswas**, Dept. of Physics, University of Calcutta,  
**Dr. Ashis Ranjan Das**, Professor, Dept. of Chemistry, University of Calcutta &  
**Dr. Tanuka Chattopadhyay**, Head of Dept. of Applied Mathematics, University of  
Calcutta.

The team agreed to our proposal and **Dr. Anup Kumar Sikdar**, Former Principal, RS College, Howrah & Emeritus Professor, Dept. of Microbiology, University of Engineering and Management, was the nodal person in this connection.

The work was carried out on 28<sup>th</sup> & 29<sup>th</sup> August, 2019 and their report was obtained from our end on 29/08/2019.

  
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## A Summary of Academic and Administrative Audit Report

A team of leading academics led by **Dr. Anup Kumar Sikdar**, Emeritus Professor, University of Engineering and Management, **Dr. Sridipa Sinha**, Dept. of Education, University of Calcutta, **Prof. Subhas Ranjan Chakraborty**, Dept. of History, Presidency College (Retd.), **Dr. B. Karmakar**, Former Principal, Sreerampore Girls' College, **Dr. Subir Kumar Dhar**, Dept. of English, Rabindra Bharati University, **Dr. Samir Kumar Bandhopadhyay**, Former V.C. WBUT, **Dr. Ashish Kumar Sana**, Dept. of Commerce, University of Calcutta, **Dr. Sudakshina Gupta**, Dept. of Economics, University of Calcutta, **Dr. Tapati Basu**, Former Head, Dept. of Journalism and Mass Communication, University of Calcutta, **Dr. Rabindranath Chatterjee**, Former Emeritus Professor, Dept. of Zoology, University of Calcutta **Dr. Salil Biswas**, Dept. of Physics, University of Calcutta, visited our College, Kolkata-54 on 29/8/19. They closely interacted with teachers and staff and made several appropriate recommendation to improve teaching, learning and evaluation of the College. Among the suggestions were:

- More Remedial classes
- More research projects
- Paper presentation by faculty
- Book publication
- More UGC Seminars
- Upgrading laboratory and library facilities
- More manpower for some depts.
- Innovative Pedagogic practices

  
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## Administrative Audit

A team of Senior Academics and officials comprising Dr. Arup Kumar Sikdar, Emeritus Professor, University of Engineering & Management, Dr. Phalguni Mukherjee, Director Institute de Chandernagor, Chandernagor, Hooghly, West Bengal, CA S. Pathak, F.C.A., JC Chakraborty & Co. made an administrative audit of Gurudas College on 28/8/19. They interacted with the Principal, IQAC Coordinator, Head Clerk & other office staff and examined the modalities of holding G.B. and other meetings. They also apprised themselves about recruitment and promotion procedure, college finance, grievance redressal mechanism, Govt. reservation policy, infrastructure, admission procedure fee structure and other related administrative issues. They expressed their overall satisfaction.

  
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## Action Taken Report on Academic and Administrative Audit

In the light of the Academic and Administrative Audit made by **Dr. Anup Kumar Sikdar**, Emeritus Professor, University of Engineering and Management and his fellow senior educationists the following corrective steps have been taken:

- Remedial classes were held
- Seminars were organised
- Laboratory and library facilities have been improved as per their suggestion
- Faculty have been asked to introduce innovative pedagogic practices and undertake research

The IQAC has taken appropriate steps for quality sustenance and quality enhancement.

Principal

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