

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

GURUDAS COLLEGE

1.2 Address Line 1

1/1, SUREN SARKAR ROAD

Address Line 2

NARKELDANGA

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700054

Institution e-mail address

principal@gurudacollege.edu.in

Contact Nos.

+91 33 23703841, +91 33 23536653

Name of the Head of the Institution:

DR. MANOTOSH BAISYA

Tel. No. with STD Code:

+913326942884

Mobile:

+91 9433625667

Name of the IQAC Co-ordinator:

PROF. TRIPARNA MAJUMDER

Mobile:

+91 9830597192

IQAC e-mail address:

iqac.gurudas@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/55/RAR/080 dated MARCH 27, 2011

1.5 Website address:

www.gurudacollege.edu.in

Web-link of the AQAR:

http://gurudacollege.edu.in/iqac

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	2.78	2004	2004-09
2	2 <sup>nd</sup> Cycle	B	2.87	2011	2011-16
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

21/01/2004

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 submitted to NAAC on 23-04-2013
- ii. AQAR 2011-12 submitted to NAAC on 05-04-2014
- iii. AQAR 2012-13 submitted to NAAC on 02-12-2016
- iv. AQAR 2013-14 submitted to NAAC on 02-12-2016

#### Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

#### 1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

#### 1.12 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALCUTTA

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NA		
University with Potential for Excellence	NA	UGC-CPE	Not Applied
DST Star Scheme	Not Applied	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	-
UGC-COP Programmes	-		

## 2. IQAC Composition and Activities

2.1 No. of Teachers	12
2.2 No. of Administrative/Technical staff	03
2.3 No. of students	02
2.4 No. of Management representatives	04
2.5 No. of Alumni	-
2. 6 No. of any other stakeholder and Community representatives	01
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	02
2.9 Total No. of members	24
2.10 No. of IQAC meetings held	05

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- Value Education, Topic: “Different Narratives of the Mahabharata” by Prof. Nrisinha Prasad Bhadhuri
- Lecture, Technological Up gradation, Current IT opportunities for upcoming graduates
- Library Day Celebration
- Social Awareness: Talk on “Combating Cancer: Food Habits”
- “Hopes and Fears: India after the Polls 2014” – Talk delivered by Prof . Udayan Bandopadhyay, Bangabasi College.
- Sri. Kumar Rana of Pratichi Trust spoke on the academic environment of the state in his talk entitled “Education in West Bengal: Challenges and Opportunities”
- One Day Workshop on “Financial Planning for Young Investors” Resource Person: Dr. Ram Prahlad Chowdhury.
- Seminar on Gender Studies: The theme of the seminar was Gender Politics and Literature: A Multi-Dimensional Approach.

















2.14 Significant Activities and contributions made by IQAC


















The activities and contributions made by IQAC include

- Close monitoring of quality sustenance and quality enhancement measures.
- Review of academic performance of students
- Seminar on ‘Education in West Bengal: Challenges and opportunities.’
- Seminar on Network Security.
- Academic audit of teachers seeking career advancement.
- Poster competition on ‘Empowering women, Empowering humanity’.
- Routine activities like student assessment of teacher, preparation of AQAR etc.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p> <b>Curricular Aspects:</b></p> <ul style="list-style-type: none"> <li>• Teaching beyond the syllabus</li> <li>• Seminars and workshops</li> </ul> <p> <b>Teaching learning and evaluation:</b></p> <ul style="list-style-type: none"> <li>• Gurudas Banerjee Memorial Lecture</li> <li>• Continuous evaluation of honours students</li> <li>• Intensive coaching for slow and weak learners</li> <li>• Academic Audit of teachers seeking promotion under CAS</li> <li>• Teaching Plan, student projects, student seminars, excursions and other regular features</li> <li>• Student assessment of teachers.</li> </ul> <p> <b>Research Consultancy and Extension</b></p> <ul style="list-style-type: none"> <li>• Publication of college research journal “ESHONA”.</li> <li>• New and ongoing research projects</li> <li>• Infrastructural support to the study centre of Netaji Open Subhas Open University</li> <li>• Extension activities by NSS volunteers.</li> </ul> <p> <b>Infrastructure and Learning</b></p>	<p> Emergency meeting of the Teachers’ council (TC) on 01/07/2014 to discuss the admission procedure for the session 2014-15.</p> <p> Reconstitution of IQAC on 16/07/2014.</p> <p> Celebration of college foundation day on 14/08/2014. The ceremony included flag hoisting, tree planting, speeches and musical programme.</p> <p> Talk on ‘Hopes and Fears: India after the polls.2014’ by Prof. Udayan Bandopadhyay (Bangabasi College), organised by the Department of Political Science on 26/08/2014.</p> <p> TC meeting held on 09/09/2014 to review the results of BA/B.Sc/ B.Com Part III Hons. Examination 2014 and discuss preparation for NAAC.</p> <p> Inauguration of the newly constructed laboratories by Prof. Dipak Ranjan Mondal, Director of Public Instruction, Govt. of West Bengal on 11/09/2014.</p> <p> Freshers’ Welcome by Students Union and Annual Prize Distribution Ceremony by TC on 12/09/2014.</p> <p> Workshop on Basic Life Support (BLS) and First Aid Training in collaboration with Fortis Hospitals Ltd. Anandapur, Kolkata on 26/09/2014.</p> <p> Celebration of Sardar Ballav Bhai Patel’s Birth Anniversary on 31/10/2014 to spread the message of Unity, Public Safety and Security.</p> <p> IQAC meeting held on 07/11/2014 to review Quality Sustenance Measures.</p> <p> Departmental meeting with the Principal held from 10/11/14 to 13/11/14.</p> <p> Gurudas Banerjee Memorial Lecture delivered by Prof. Nrisinha Prasad Bhaduri</p>

<p><b>Resources</b></p> <ul style="list-style-type: none"> <li>• Procurement of more books , journals and learning resources.</li> <li>• Up-gradation of laboratories</li> <li>• Library Day Celebration to spread reading habits amongst students</li> <li>• Technological Up-gradation</li> <li>• Routine Maintenance and repair works</li> </ul> <p> <b>Student Support and Progression</b></p> <ul style="list-style-type: none"> <li>• Strengthening of counselling and placement services</li> <li>• Merit and means scholarship</li> <li>• Student participation in decision making</li> <li>• Soft skill development program</li> </ul> <p> <b>Governance Leadership and Management:</b></p> <ul style="list-style-type: none"> <li>• Regular meetings of Governing Body, Academic Sub- Committee and IQAC.</li> <li>• Man Power Planning</li> </ul> <p> <b>Innovations and Best Practices:</b></p> <ul style="list-style-type: none"> <li>• Journey towards greener earth</li> <li>• Library Day Celebration</li> </ul>	<p>on 'Mahabharata and Orality' on 14/11/2014.</p> <p> Workshop cum seminar on Thalassaemia Awareness Camp with Carrier Detection techniques held on 19/11/2014 by Dr. Arpita Banerjee of Calcutta School of Tropical Medicine, Kolkata.</p> <p> Talk on 'Combating Cancer-Food Habits' by Famous oncologist Dr. N.K.Nath on 21/11/2014 organised by Department of Botany.</p> <p> JOSH (College Social) organised by Students Union from 5/12/14 to 8/12/14. Blood donation, free health check up camp and prize distribution ceremony were held as a part of the programme.</p> <p> Seminar on 'Education in West Bengal: Challenges and Opportunities' by Kumar Rana, Project Director, Pratichi Trust on 12/12/14.</p> <p> Seminar on Public Service Role of Media organised by the Department of Journalism and Mass Communication on 16/12/2014</p> <p> Seminar on Network Security organised by the Department of Computer Science on 19/12/2014.</p> <p> Scholarship test for Studying MBA at Singapore in collaboration with Edwise Consultancy Pvt. Ltd. on 22/12/2014.</p> <p> College Annual Sports on 23/12/2014.</p> <p> IQAC meeting held on 5/01/2015 to discuss preparation of AQAR.</p> <p> 2nd Thalassaemia Detection Camp held on 10/01/2015.</p> <p> TC meeting held on 27/01/2015 to review results of B.A/B.Sc/B.Com CU Part I Hons. Examination and discuss sustainable use of information and communication technologies' (ICT) in the institution.</p> <p> Students' Union Election on 21/1/2015.</p> <p> Talk on 'Rabindranath and Library' by former Chief Librarian of Jadavpur University, Sri Ramakrishna Saha as part of the programme to observe Library Day on 03/02/15.</p> <p> Talk on Importance of International Women's Day by Smt. Alekhya Roy</p>
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	<p>Ghatak, Department of Journalism and Mass Communication and screening of two award winning short films on empowerment of women on 09/03/2014.</p> <p>✚ Talk on Empowering Women, Empowering Humanity by Dr. Gopa Mukherjee, Department of History on 14/03/2015.</p> <p>✚ Talk on 'Diverse Roles of Women in Our Society' by Dr. Goutam Pahari(Department Of Botany) on 14/03/2015</p> <p>✚ 3rd Thalassaemia Detection Camp held on 18/03/2015.</p> <p>✚ Seminar on Gender, Politics and Literature: A Multidimensional Approach organised by Department of Political Science in collaboration with Women's Study Centre, Rabindra Bharati University on 02/04/2015.</p> <p>✚ Poster competition on 'Empowering Women, Empowering Humanity' organised by NANDANA, Equal Opportunity Cell on 07/04/2015.</p>
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*\* Attach the Academic Calendar of the year as Annexure. (Annexure II)*

2.15 Whether the AQAR was placed in statutory body      Yes ☒      No ☐

Management ☒      Syndicate ☐      Any other body ☒

Provide the details of the action taken

- Review of corrective measures by the Principal in consultation with Heads of Departments.
- Detailed discussion of AQAR by Governing Body and Teachers' Council



## Part – B

### Criterion – I

## 1. Curricular Aspects

### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	20	-	04	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	20	-	04	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** (✓)/ Open options

#### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	61

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒ Students ☒  
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

\*Please provide an analysis of the feedback in the Annexure. (Annexure III)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college is affiliated to the University of Calcutta and follows the syllabus prescribed by the University. We try to revise/update syllabus as per university directives.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
45	23	21	01	01

2.2 No. of permanent faculty with Ph.D.

30

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	19	-	-	-	-	-	00	00	19

2.4 No. of Guest and Visiting faculty and Temporary faculty

22

-

07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	04	04
Presented papers	07	05	01
Resource Persons	02	-	-

## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Gurudas Banerjee Memorial Lecture
- Students' Seminars
- Student projects
- Interactive classroom teaching through powerpoint.
- Publication of student magazine "ANWESHANA".
- Publication of college bulletin "WINDOWS"
- Publication of Research Journal with ISSN number entitled "ESHANA"
- Regular monitoring of attendance and academic performance of students
- Hands on project exposure.
- Excursion /Educational Tour

2.7 Total No. of actual teaching days during this academic year

217

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Defence of papers by students

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0

0

01

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc	301	-	19.9	56.1	3	79.1
B.A	468	-	0.4	29.5	19.4	49.4
B.Com	258	-	1.2	25.6	12.4	39.1

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC monitors the teaching learning process in the following manner

- Feedback from guardians.
- Teaching Plan by each individual teacher and Implementation Report at the end of the sessions
- Student evaluation of teachers.
- Evaluation of academic performance of students by academic subcommittee, Teachers' Council and Governing Body.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	03
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	04
Others	-

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	05	-	07
Technical Staff	11	13	-	11

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Our college has a research cell which motivates young scholars to undertake research. Teachers are encouraged to pursue Ph.D and M.Phil programme. They are also encouraged to publish original research articles in 'ESHONA', college research journal.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		03		
Outlay in Rs. Lakhs		8.14+19.59+14.86 = <b>42.59</b>		

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		04		01
Outlay in Rs. Lakhs		1.6+2.15+2.5+2.2 = <b>8.45</b>		<b>1.73</b>

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	04	-
Non-Peer Review Journals	-	01	16
e-Journals	04	-	-
Conference proceedings	04	04	-

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2012-15 2011-14 2013-16	UGC UGC DST	8,14,000 +19,59,100 +14,85,800 =42,58,900	-
Minor Projects	2014-16 2014-16 2014-16 2014-16	UGC	1,60,000 +2,15,000 +2,50,000 +2,20,000 =8,45,000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.10 Revenue generated through consultancy	
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### 3.12 No. of faculty served as experts, chairpersons or resource persons

3.14 No. of linkages created during this year	01
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From Funding agency	DST (WB), UGC	From Management of University/College	0.2
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3.16 No. of patents received this year	Type of Patent		Number
	National	Applied	-
		Granted	-
	International	Applied	-
		Granted	-
	Commercialised	Applied	-
Granted		-	

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.19 No. of Ph.D. awarded by faculty from the Institution	NA
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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The following initiatives taken are:

- Workshop on sketching and painting for street children.
- Promoting environmental consciousness among students through posters, graffiti, quiz, dance and music.
- Two NSS volunteers from College, Sandip Saha and Riya Das participated in the Pre Republic Day Camp in Bhubaneswar (8<sup>th</sup> October- 18<sup>th</sup> October, 2014)
- Participation in 'Rojgar Mela' by College NSS volunteers from 3<sup>rd</sup> -15<sup>th</sup> December, 2014.
- Walk by NSS volunteers on Swami Vivekananda's Birthday on 12<sup>th</sup> January, 2015.
- NSS special camp from 12<sup>th</sup> March to 16<sup>th</sup> March, 2015.
- Campus Cleaning Drive
- Campaign against sound pollution
- Thalassemia Carrier Detection Camps were held on 19.11.2014, 10.1.2015 and 18.3.2015
- Promote environmental consciousness amongst students through posters, graffiti, quiz program, dance and music programmes
- Talks by Dr. Gopa Mukherjee and Dr. Goutam Kumar Pahari on Women's Empowerment as part of NSS Special Camp on 14.03.15

The following days were observed to sensitize youth about international and national issues:

- International Peace Day ( September 15)
- National Blood Donation Day (September 22)
- NSS Day (September 24)
- Communal Harmony Day which coincides with the birth anniversary of The Father of the Nation, Mahatma Gandhi (October 2)
- World Human Rights Day (December 10)
- International Vernacular Day (February 21)



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.33 acres (142 kathas)	-	-	-
Class rooms	24	-	-	-
Laboratories	25	-	-	-
Seminar Halls	2	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	6.8	-	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

Ever since the first cycle of NAAC Accreditation in 2003, computerisation of administration and library has been fast paced. For office administration 'Smart College' software is being used. For library, previous version of Koha software from 3.12.00 has been upgraded to 3.14.00 in Ubuntu platform.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38187	8258070	1213	467358	39400	1293228
Reference Books	848	506458	24	22411	872	528869
e-Books	85000	500	15000	5000	100000	5000
Journals	23	31200	-	-	20	30160
e-Journals	6000	-	-	-	6000	-
Digital Database	-	-	-	-	-	-
CD & Video	65	9418	-	-	65	9418
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	115	04	13	11	-	30	85	-
Added	-	-	-	-	-	-	-	-
Total	115	4	13	11	-	30	85	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- From 2003 till now our institution has seen sustained development and use of computers, internet access, networking and digitization. The college now boasts of a vibrant, increasingly young new generation of teachers who are computer savy and the technological landscape is changing fast.
- Internet facility is available in the Principal's room, Staff room, Library and the different departments.
- Office management, including student database, admission, fees collection, transfer, issue of certificates have been computerised.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	1.91
ii) Campus Infrastructure and facilities	1.97
iii) Equipments	0.52
iv) Others	13.32
<b>Total :</b>	<b>17.72</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The students of this college are the main stakeholders. Keeping their interest in mind IQAC has taken the following steps:

- Emphasis on personality and skill development.
- Multigym facility and games and sports.
- Awards for outstanding performance.
- Free health checkup facility.
- Seminar library for Honours students.
- Free internet facility is provided to students along with photocopy facilities at a concessional rate in library.
- Career guidance and interactive session with recruitment agencies.

#### 5.2 Efforts made by the institution for tracking the progression

To track the progression of students the following measures have been taken:

- Group supervision of students.
- Parent Teacher Meetings.
- Periodic progress report card for Hons. students.
- Continuous evaluation of Honours students through periodic tests.
- Monitoring of attendance and academic performance by respective sub-committees.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3934	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	2165	55.03		1769	44.97

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3558	499	23	35	-	4115	3256	569	26	83	-	3934

Demand ratio 0.94      Dropout % 20.74

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- UGC sponsored remedial coaching for entry into services like school service commissions, WBCS etc.
- The career counselling has a year-long programme to guide and groom students for the employment market.
- Coaching students for Post-Graduation courses.

No. of students benefited

38

#### 5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

#### 5.6 Details of student counselling and career guidance

- Scholarship test for studying MBA in Singapore in collaboration with Edwise Consultancy Private Ltd. on 22/12/14.
- Interactive session between outgoing 3<sup>rd</sup> year students and industry representatives.

No. of students benefitted

38

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			Data not available because a) Most students opt for higher studies b) They also join the informal sector

#### 5.8 Details of gender sensitization programmes

As per VISHAKA guidelines of the Hon'ble Supreme Court of India, a Gender Sensitization and Action against Sexual Harassment Cell has been formed.

There is an Equal Opportunities Cell, NANDANA which organises talks on gender related issues-

- Talk on Importance of International Women's Day by Smt. Alekhya Roy Ghatak, Department of Journalism and Mass Communication and screening of two award winning short films on empowerment of women.
- Talk on Empowering Women, Empowering Humanity by Dr. Gopa Mukherjee, Department of History.
- Talk on 'Diverse Roles of Women in Our Society' by Dr. Goutam Pahari(Department Of Botany).

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	470	226480
Financial support from government	65+4	160900 (Minority)+ 39600 (HS Scholarship)
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fair: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

Students demanded procurement of more text and reference books, better laboratory instruments/equipment and renovation of the canteen. The college authority took appropriate steps to redress their grievances.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

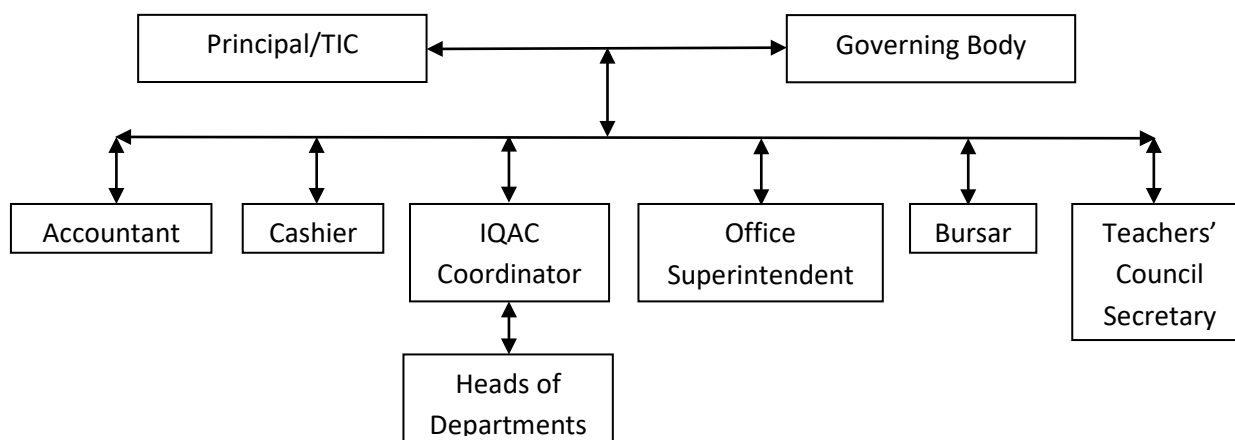
Grooming students to be responsible citizens of the country by giving them a holistic education in a dynamic and multi-cultural environment and realize their maximum potential.

- Fostering an environment that is conducive to rational thinking inside as well as outside the classroom.
- Striving for academic excellence and nurturing a secular environment free from bias and prejudice.
- Imparting quality education at an affordable cost so as to create morally upright, socially concerned and physically sound future guardians of the society.

#### 6.2 Does the Institution has a Management Information System

Gurudas College maintains MIS to support its academic program and administrative operations. Here IT resources are currently provided to all bonafide students of the college as well as teaching faculty and supporting staff. The College seeks to ensure the integrity of IT resources made available to the community to prevent disruption to academic and administrative requirements. The college has a LAN through which students, teachers and supporting staff can access the current data base of students, their academic performance as also other academic query. Users of IT resources of Gurudas College have a responsibility to protect the confidentiality of the information to which they have access. Students and other users are expected to access IT resources to which they have authorization and are required to protect the privacy of passwords to prevent access by unauthorized users. All users are prohibited from using IT resources in a manner that is construed by another as hateful, threatening or harassing. Information Technology resources refer to all computers and communication facilities, service and resources including but not limited to networking devices, e-mail service, wireless devices and any associated peripherals and software that are owned, managed maintained by Gurudas College. The Bursar is armed with a dedicated device to access any information regarding financial matter which is also a prudent method of cross verification.

Schematic Representation of MIS in Gurudas College:



6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

During the academic session 2014-15 the quality improvement strategies included-

- Value education seminar- Mahabharata and Orality.
- Seminar on Gender, Politics and Literature: A Multidimensional Approach organised by Department of Political Science in collaboration with Women's Study Centre, Rabindra Bharati University on 02/04/2015.

#### 6.3.2 Teaching and Learning

The quality improvement strategies in 2014-15 were:

- Seminar on 'Education in West Bengal: Challenges and Opportunities' by Kumar Rana, Project Director, Pratichi Trust on 12/12/14.
- Seminar on Public Service Role of Media organised by the Department of Journalism and Mass Communication on 16/12/2014
- Seminar on Network Security organised by the Department of Computer Science on 19/12/2014.

#### 6.3.3 Examination and Evaluation

As we have already stated in our earlier AQARs, the college has to follow the University of Calcutta prescribed evaluation and examination methods i.e. mid-term assessment and college test. But we have introduced the system of continuous evaluation of Honours students by periodic tests.

#### 6.3.4 Research and Development

During 2014-15, the quality improvement strategies were as follows:

- Four teachers who received approval from UGC for minor research projects continued their project satisfactorily.
- Research cell continues to motivate young scholars to undertake research.
- Refresher Course and Orientation program undertaken by 5 (1+4) teachers.
- Three teachers who were granted study leave under FDP continued their research.
- Two teachers submitted their Ph.D dissertation.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

College library has been digitised. Following services are provided.

- Internet facilities to the users.
- Completely automated circulation system through barcode.
- Wi-fi enabled College library.
- Electronic Article Surveillance( EAS) system
- Laboratories have been upgraded through procurement of new modern instrument and equipments.

#### 6.3.6 Human Resource Management

We ensure that Human Resource Supply meets Human Resource Demands. Scanning the college's University results (comparing it with that of University figures) we make necessary changes in the academic lesson plans as also the time tables. To ensure adequate supply of HR, we take recourse to appointing Guest/ Part Time faculties. The IQAC in its regular meetings deliberates extensively on the SWOC analysis (at the micro level) for forecasting shortage of HR and it's growing demand. Our college recognizes that the development of human resources is necessary for efficient and effective working of the institution. That is why teachers are allotted different duties in 30 odd sub-committees.



#### 6.3.7 Faculty and Staff recruitment

The college has five types of teachers:

- ❖ Permanent teachers holding substantive posts
- ❖ Part time Permanent Teachers approved by the government.
- ❖ Full time contractual teachers approved by the Government
- ❖ Full time contractual teachers appointed by the college.
- ❖ Guest Faculty

The first three categories of teachers are appointed by the Government. The last two categories of teachers are appointed by a selection board comprising the Principal/ T.I.C , one GB member, Head of the Department and subject expert.

Administrative staff are of two types:

- ❖ Permanent Staff appointed by the Government
- ❖ Contractual and/or Casual staff

Contractual and/or Casual staff are selected by a duly constituted selection board.

#### 6.3.8 Industry Interaction / Collaboration

- The Departments of Economics, Micro-Biology and Chemistry have taken their students to factory site at regular intervals.
- Interactive sessions have been conducted by career counselling cell to brighten the career prospects of students

#### 6.3.9 Admission of Students

To promote transparency in administration, computerized online admission system has been introduced for B.A/B.SC/B.Com honours and general programme as per the directive of the University of Calcutta. Admission is strictly according to merit list as per University norms.

#### 6.4 Welfare schemes for

Teaching	03
Non teaching	02
Students	02

#### 6.5 Total corpus fund generated

Bank Interest-10,70,573 + Rental Charges-33,200 (Yet to be audited)

6.6 Whether annual financial audit has been done      Yes ☒      No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	1.Nominee from The Directorate of Public Instruction, Government of West Bengal 2.Subject Expert nominated by University of Calcutta	Yes	1.Governing Body 2.IQAC 3.Academic Sub-committee 4.Teachers' Council
Administrative			Yes	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days? NA

For UG Programmes      Yes ☐      No ☐

For PG Programmes      Yes ☐      No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

The Alumni Association takes a keen interest in the development of the college.

- Former students regularly visit the college during such occasions as Foundation Day Celebrations, Gurudas Banerjee Memorial Lectures etc.
- Former students are allowed reading facility in the library.
- The Alumni Association organizes annual reunion.

#### 6.12 Activities and support from the Parent – Teacher Association

Each Honours department holds Annual Parent Teacher meetings where students interact with teachers in the presence of the Principal or Teacher in Charge. Liaison is maintained with parents through periodic progress report cards. However, there is no formal parent teacher association as such.

#### 6.13 Development programmes for support staff

- The Principal and Governing Body members hold regular meetings with support staff.
- There is a cooperative credit society from where staff can take easy loans.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Initiative in this regards were

- Planting of trees and saplings in and around college campus as part of the afforestation week and Foundation Day.
- Campus cleanliness drive as part of the *Swachh Bharat Abhijan*.
- Talks, poster competitions and other programme organised by the college nature club **Vasudha** to promote environmental consciousness among students.
- Project assigned to students as part of the CU prescribed Environmental Studies syllabus on such topic as climate change, soil erosion, sustainable development, global warming, energy crisis etc.
- Hands on training by faculties of the Botany department in the college garden.

### Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

During the year under review three thalassemia detection camps were held.

- First workshop cum seminar was held on 19/11/14. Dr. Arpita Banerjee of the Calcutta School of Tropical Medicine informed students about thalassemia detection before marriage.
- Second camp on 10/1/15.
- Third camp on 18/03/15.

The camps generated tremendous enthusiasm among students. Many students enrolled for the detection test. Later on certificates were distributed. The health awareness programme created a positive impact on young minds.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Value education seminar on Mahabharata and Orality by noted indologist Dr. Nrisinha Prasad Bhaduri.
- Talk on India after Polls.
- Seminar on Education in West Bengal: challenges and opportunities.
- Talks on gender related issues.
- Seminar on Network Securities.
- Academic audit by IQAC.
- Remedial coaching for slow and weak learners.
- Periodic review of quality sustenance and quality enhancement measures by IQAC.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Journey towards Greener Earth
- Showcasing Learning Skills

*\*Details provided in Annexure (Annexure IV)*

7.4 Contribution to environmental awareness / protection

Initiative in this regards were

- Planting of trees and saplings in and around college campus as part of the afforestation week and Foundation Day.
- NSS volunteers took a campus cleaning drive as part of the **Swachh Bharat Abhijan**.
- Talks, poster competitions and other programme organised by the college nature club **Vasudha** to promote environmental consciousness among students.
- Hands on training by faculties of Botany department in the college premises.
- Motivated by the motto of the International Environment Movement '**Think Globally Act Locally**' we turned the college campus into a plastic free and no smoking zone.

7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The NAAC peer team in its exit report had recommended infrastructure expansion/ improvement, addition of state- of –the- art laboratory facility, obsolescence removal and mobilisation of new financial resources.

In accordance with the recommendation we have placed special emphasis on infrastructure expansion and laboratory expansion under RUSA.

A special drive has been launched in the college office, library and laboratories for obsolescence removal. These include

- Old and outmoded computer monitors and other accessories.
- Non-functional instruments in the laboratories.
- Out dated books.
- Broken furniture.
- Old examination scripts and ledger books.

## 8. Plans of institution for next year

### **Curricular Aspects**

- Emphasis on transformative learning.
- Talks, extension lectures and seminars on new and emerging issues.

### **Teaching Learning and Evaluation**

- Gurudas Banerjee Memorial Lecture.
- Centralised on the spot evaluation system for compulsory language and environmental science papers.
- Individual attention to students under the group supervision programme.
- Academic audit.
- Regular programme like students project and student seminars etc.
- Student assessment of teachers

### **Research, Consultancy and Extension**

- New research projects
- Interdisciplinary seminars
- Publication of Eshona
- Extension activities and community service by NSS volunteers.
- Infrastructural support to NSOU study centre

### **Infrastructure and Learning Resources**

- Capacity building for future growth
- State-of-the-art laboratory facility
- Technological up-gradation under RUSA.
- Procurement of more books and learning resources for library.
- Routine maintenance and repair works.

### **Student Support and Progression**

- Electronic Information Board for students
- Guidance and counselling sessions
- Awards for advanced learners
- Annual games and sports
- Cultural programme

### **Governance, Leadership and Management**

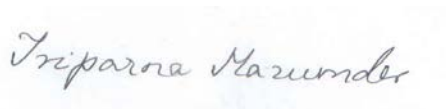
- Decentralised governance
- Incorporating modern technology and innovation into college management.
- Regular meetings of Governing Body, Academic sub-committee and IQAC

### **Innovative and Best Practices**

- Library day celebration
- Organize UGC seminars

Name Prof. TRIPARNA MAJUMDER

Name Dr. MAUSUMI CHATTERJEE



\_\_\_\_\_  
Signature of the Coordinator, IQAC



\_\_\_\_\_  
Signature of the Chairperson, IQAC

\_\_\_\_\_\*\_\*\_\*\_\_\_\_

### Annexure I

#### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

## Annexure II

Institutional Calendar – Session : 2014-2015					
Month	1st Week	2nd Week	3rd Week	4th Week	Last Week
July'2014	X	X	X	X	Class commences for Part-I 29th-Eid-UI-Fitr
August	Class commences for Part-III	Class	15th Independence Day 17th-Janmastami	Class Class commences for Part-II	Class
September	Class	Class	Intra-College Cultural competitions	Class 23rd-Mahalaya	Class 30th - Autumn Vacation starts
October	Vacation	Vacation	Vacation	Vacation	27th-Class resumes
November	Class 1st-Jagadhatri Puja 4th-Maharram 6th-Guru Nanaks birthday	Class	Class	Class	Class Mid-term Exam. Part-I, Part-II & Part-III
December	Class JQSH	Class	Class	25th-Winter recess starts	Recess
January'2015	1st-Holiday Class Annual sports 4th-Fateha Doaz Daham	Class College Test Part-III (Hons. & Gen.)	Class	Class 23rd- Netaji's Birthday 24th-C.U. Foundation Day 25th-Maghotsav 26th Republic Day	Class
February	Class	Class	Class College Test Part-II (Hons. & Gen.)	Class	Class
March	Class 5th-Doljatra/Holi	College Test Part-I (Hons. & General)	Class	Class	Class
April	Class	Class	Class 14th-Chaitra Sankranti 15th- Bengali New Year's Day	Class	Class
May	Class 1st-May Day	Class 8th/9th Rabintra Jayanti	Class upto 15th 16th- Summer Recess starts	Recess	Recess
June	Recess	Recess	Recess	Recess	Recess

N.B. - The Calendar is subject to change due to reasons beyond control



### **Annexure III**

#### ***Alumni Feedback***

The Alumni Association “Phire Dekha” takes a keen interest in the development of the institution. Former students visit the college during the reunions, Foundation Day Celebrations, seminars, Gurudas Banerjee Memorial Lectures and other occasions. Former students are also allowed reading facilities in the library.

#### ***Parent Feedback***

Each Honours Department holds Parent Teacher meetings where teachers interact with students and guardians in the presence of the principal. Guardians are informed about the attendance of their ward and their academic performance.

A copy of the guardian feedback form is enclosed.

#### ***Employers Feedback***

An analysis of feedback from recruitment agencies and employers shows that they want market friendly courses which increase the employability of students.

#### ***Student Feedback***

Outgoing Part III Honours Students assess teachers, administrative staff and course content of the institution. A student feedback form is enclosed herewith. A random analysis of the students’ feedback shows they want:

- Better infrastructural facilities
- State of the art laboratory equipment
- More computer terminals
- Unlimited internet facilities

## গুরুদাস কলেজ

কলকাতা — ৭০০ ০৫৪

ফোন নম্বর : ২৩৭০-৩৮৪১ / ২৩৫৩-৬৬৫৩

### অভিভাবকদের মতামত

বিভাগ

অভিভাবক-শিক্ষক সভার তারিখ : .....

ছাত্র / ছাত্রীর নাম : .....

শ্রেণী : ..... ক্রমিক সংখ্যা : .....

ছাত্র / ছাত্রীর সঙ্গে আপনার সম্পর্ক : .....

ঠিকানা : .....

ফোন নম্বর : .....

ছাত্র / ছাত্রীর ফলাফল ও উপস্থিতি সম্বন্ধে আপনার মতামত : (আপনার বক্তব্য) .....

.....

.....

.....

কলেজের পঠন-পাঠন সম্বন্ধে আপনার মন্তব্য : .....

.....

.....

পঠন-পাঠনের মান উন্নত করার জন্য আপনার কি কোন প্রস্তাব আছে ? যদি থাকে তবে তা সংক্ষেপে লিখুন

.....

.....

.....

অভিভাবক হিসাবে আপনার কি আমাদের আর কিছু জানানোর আছে : .....

.....

.....

তারিখ : .....

অভিভাবক / অভিভাবিকার স্বাক্ষর

## Gurudas College

Kolkata – 700 054

Phone No. : 2370-3841 / 2353-6653

### Guardians' opinion

Department of .....

Date of Parent-teacher Meeting .....

Name of the Student : .....

Class : ..... Roll No. : .....

The Student is my ..... (State his / her relationship with you)

Address : .....

..... Phone No. ....

Your comment on the result of your ward and his / her attendance : .....

.....

.....

Do you have any proposal for the improvement of the academic standard of the College?

If yes, please state your proposal in brief. :

.....

.....

.....

Any other comment you want to make as a guardian : .....

.....

.....

Date : .....

Signature of the Guardian



# GURUDAS COLLEGE

## Student Feedback

### Format 1 (On Course)

Class : 3rd Year Honours

Academic Session :2014-2015

Department :

Please rate the courses on the following attributes using the 10 point scale shown :

10	9	8	7	6	5	4	3	2	1
----	---	---	---	---	---	---	---	---	---

Very Good

Very Poor

Course Content	Rating
1. Learning Value (in terms of concepts, knowledge, analytical abilities or broadening perspective) শিক্ষার মূল্য (জ্ঞান, ধারণা, হাতের কাজ, বিশ্লেষণী দক্ষতা এবং আরও বড় পরিপ্রেক্ষিতে)	
2. Applicability in / relevance in real life situation. এখনকার বাস্তব জীবনে এই পাঠ্যসূচির উপযোগিতা	
3. Extent of interest in the subject generated by the course এই পাঠ্যক্রম তোমাকে বিষয় সম্বন্ধে কতখানি আগ্রহী করেছে	
4. Extent of effort required by the student to master the course বিষয়কে জানার জন্য তোমার মধ্যে যে চেষ্টা সঞ্চারিত হয়েছে	
5. Overall rating সার্বিক মূল্যায়ন	

## GURUDAS COLLEGE

### Student Feedback

#### Format 1 (On Course)

Class : 3rd Year Honours

Academic Session :2014-2015

Department :

Please rate the courses on the following attributes using the 10 point scale shown :

10	9	8	7	6	5	4	3	2	1
----	---	---	---	---	---	---	---	---	---

Very Good

Very Poor

Course Content	Rating
1. Learning Value (in terms of concepts, knowledge, analytical abilities or broadening perspective) শিক্ষার মূল্য (জ্ঞান, ধারণা, হাতের কাজ, বিশ্লেষণী দক্ষতা এবং আরও বড় পরিপ্রেক্ষিতে)	
2. Applicability in / relevance in real life situation. এখনকার বাস্তব জীবনে এই পাঠ্যসূচির উপযোগিতা	
3. Extent of interest in the subject generated by the course এই পাঠ্যক্রম তোমাকে বিষয় সম্বন্ধে কতখানি আগ্রহী করেছে	
4. Extent of effort required by the student to master the course বিষয়কে জানার জন্য তোমার মধ্যে যে চেষ্টা সঞ্চারিত হয়েছে	
5. Overall rating সার্বিক মূল্যায়ন	



# GURUDAS COLLEGE

## Student Feedback

### Format 1 (On Course)

Class : 3rd Year Honours

Academic Session :2014-2015

Department :

Please rate the courses on the following attributes using the 10 point scale shown :

10	9	8	7	6	5	4	3	2	1
----	---	---	---	---	---	---	---	---	---

Very Good

Very Poor

Course Content	Rating
1. Learning Value (in terms of concepts, knowledge, analytical abilities or broadening perspective) শিক্ষার মূল্য (জ্ঞান, ধারণা, হাতের কাজ, বিশ্লেষণী দক্ষতা এবং আরও বড় পরিপ্রেক্ষিতে)	
2. Applicability in / relevance in real life situation. এখনকার বাস্তব জীবনে এই পাঠ্যসূচির উপযোগিতা	
3. Extent of interest in the subject generated by the course এই পাঠ্যক্রম তোমাকে বিষয় সম্বন্ধে কতখানি আগ্রহী করেছে	
4. Extent of effort required by the student to master the course বিষয়কে জানার জন্য তোমার মধ্যে যে চেষ্টা সঞ্চারিত হয়েছে	
5. Overall rating সার্বিক মূল্যায়ন	

# GURUDAS COLLEGE

## Students Feedback

### Format 2 (On Teachers)

Class : 3rd Year Honours

Academic Session :

Department :

Please rate the courses on the following attributes using the 10 point scale shown :

10	9	8	7	6	5	4	3	2	1
Very Good					Very Poor				

	R a t i n g						
	Name of the Teacher	Name of the Teacher	Name of the Teacher	Name of the Teacher	Name of the Teacher	Name of the Teacher	Name of the Teacher
1. Knowledge base of the Teacher (as perceived by you) শিক্ষক/শিক্ষিকার জ্ঞানের পরিধি (তুমি যেমন বুঝেছ)							
2. Communication skills (in terms of articulation and comprehensibility) শিক্ষক/শিক্ষিকার পড়া বোঝানোর দক্ষতা (বিষয়কে স্পষ্ট ও সহজে করে পড়ানোর নিরিখে)							
3. Sincerity/Commitment of the Teacher শিক্ষক/শিক্ষিকার আন্তরিকতা ও দায়বদ্ধতা							
4. Interest generated by the Teacher পাঠ্যবিষয়ে জেমানের উৎসাহ ও কৌতূহল জাগাতে পেরেছেন							
5. Accessibility of the Teacher in and out of the class (includes availability of the Teacher to motivate outside class discussion) ক্লাসের ভিতরে ও বাইরে শিক্ষক/শিক্ষিকার সঙ্গে সহজে মুখোমুখি আলোচনার সুযোগ কীভাবে জেমানকে পরবর্তী পড়াশোনার জন্য প্রেরণা দিয়েছে?							
6. Provision of sufficient timely feedback যথা সময়ে জেমানের অগ্রগতি সম্পর্কে জানানো হয়েছে							
7. Overall rating সার্বিক মূল্যায়ন							



# GURUDAS COLLEGE

## Student Feedback

### Format 3 (Information and Impression)

Class : 3rd Year Honours

Academic Session : 2014-2015

Department :

Please rate the courses on the following attributes using the 10 point scale shown :

10	9	8	7	6	5	4	3	2	1
Very Good									Very Poor

Course Content	Rating
1. What do you plan to do after graduation? গ্যাজুয়েট হওয়ার পর কি করতে চাও ?	
2. Who among your teachers, apart from your departmental ones, impressed you most? বিভাগীয় শিক্ষক-শিক্ষিকা-রা ব্যতীত অন্য কোন শিক্ষক-শিক্ষিকা তোমার মনে দাগ কেটেছিলেন ?	
3. What is your overall opinion about your department? নিজের বিভাগ সম্পর্কে তোমার সার্বিক অভিমত কী ?	
4. Has your personality changed in any manner during your studies in this college? এই কলেজে পড়ার মধ্য দিয়ে তোমার ব্যক্তিত্বের কোন পরিবর্তন হয়েছে কী ?	
5. How do you want to keep contacts with your College/ Department in the future? ভবিষ্যতে তুমি কিভাবে তোমার কলেজ/বিভাগ-এর সঙ্গে সংযোগ রাখতে চাও ?	
6. Were the laboratory facilities adequate for your studies? তোমাদের পড়াশোনার জন্য ল্যাবরেটরীর ব্যবস্থা কী যথেষ্ট ছিল ?	
7. Did you get enough course relevant books in the Library? কলেজ লাইব্রেরীতে কি পাঠ্যক্রমের জন্য প্রয়োজনীয় / প্রাসঙ্গিক বই যথেষ্ট পেয়েছিলে ?	
8. What has been your experience about the College office? কলেজের অফিসের বিষয়ে তোমার অভিজ্ঞতা কী ?	
9. In which extra-curricular activities did you take part in the College? কলেজ পাঠ্যক্রম-অতিরিক্ত কোন কোন ক্রিয়াকলাপে তুমি অংশগ্রহণ করেছিলে ?	
10. What would you like to do for improving your College further? তোমার কলেজের আরও উন্নতির জন্য তুমি কি করতে চাও ?	



## Annexure IV

### Journey towards a Greener Earth

1. **Title of the practice:** Journey towards a Greener Earth
2. **Goal:** Kolkata, the industrial hub on the bank of river Hooghly is presently one of the most polluted cities in India. The college, located in one of the most congested part of the city decided to build awareness among students as well as teachers and supporting staff about the appalling condition of the surrounding environment and to initiate the projects which will help to rejuvenate the green earth.
3. **The context:** With rapid industrialization all over the world during the last three centuries the natural wealth of trees and forests had been sacrificed indiscriminately. Being a colony India had experienced the atrocious commodification of natural resources under the British rule. In post-colonial period the drive for land reclamation and modernization accentuated the process threatening the ecological balance. The recent changes in the syllabi of some subjects included environmental history in the course. It gives the students the context of the ecological sustenance. However it was felt that a practical exercise of ecofriendly activities could only supplement the theoretical knowledge.
4. **The practice:** Guided by the motto of the International Environment Movement, “Think Globally, Act Locally,” a nature club was formed. It was named after ‘vasudha’, the earth. Some systematic programmes have been chalked out for the running of ‘Vasudha’. A committee was formed with some teachers and representative of the students’ to design and supervise the activities. A team of student volunteers representing all classes has been formed. An experienced gardener was appointed to nurture the college garden. The main task of the team of volunteers was to check the cleanliness of the college campus, to help the gardener to seed the new plant or to mow the grasses and most importantly to steer the campaign throughout the campus to make the college a plastic-free zone. There were regular meetings between the designated committee and the team of student volunteers to coordinate and facilitate the activities promoting the awareness for protecting nature. A specific time slot was allotted in the general time-table for meetings and activities of Vasudha. Some orientation classes were held to explain the necessity of forming a nature club and its duties. On the foundation day of the

college the team of Vasudha has undertaken the task of planting saplings surrounding the college building.

An environmental fair was organized in the college campus. Various cultural competitions like creative-writing, poster-making, extempore and quiz on the theme of environment were organized. The college secured Bank of India as one of the sponsors in the fair. Some officials from the State Pollution Control Board came to inaugurate the programme. Through the fair the nature club received much popularity among the students.

5. **Evidence of Success:** A moderate effort on the part of the college yielded immediate results. The college started looking much greener than before. Cleanliness was remarkably improved. The increasing awareness about the clean and green environment among the staff and students was noticeable. The sustained enthusiasm created through field-work and other activities like poster and quiz competition was instrumental to make Vasudha, a successful agency to impart environmental awareness.

6. **Problems Encountered and Resources Required:** Since Vasudha activities were not part of any regular courses initially it was difficult to get students involved in the nature club. They didn't show much interest. The most difficult part was to get student volunteers. Vasudha's activities also involved manual labour to some extent and students coming mostly from urban background were not keen to take part in it. But orientation classes for Vasudha helped remove the mental block or inhibitions and create enthusiasm for the nature club.

Beautification of the campus through regular cleaning and plantation and awareness programme require good amount of money. The college authority had agreed to release a separate fund for Vasudha which facilitated the job.

<b>Show-casing learning skills</b>
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1. **Title of the practice:** Show-casing learning skills
2. **Goal:** An integral part of education is creation of opportunities for students to display their understanding, creativity and imagination. It facilitates dissemination of knowledge in various ways contributing to the formation of the body of receptive and responsive wards.
3. **The context:** It had been noticed over some years that students had become more dependent on class-notes and lectures. In some particular subjects like Environmental Studies, Economics, History, Political Science etc. they were fast losing interest in critical appreciation of the matter they were studying. It had been decided to encourage students to express their ideas through Students' Projects and Wall Magazines.
4. **The practice:** In the curricula of Calcutta University Students' project is compulsory in Environmental Studies and Economics. The undergraduate students of Economics (Hons.) were to submit project of 50 marks. The project on Environmental Studies was also compulsory for all students doing graduation under Calcutta University. In these compulsory curricular activities some changes were made in the selection of subjects. Current themes with more connection to everyday life were given preferences. In other subjects like History Political Science Journalism students' projects were introduced through departmental initiatives. In addition to students' projects wall magazine was prepared by the students in every department.
5. **Evidence of Success:** Students' projects and wall magazines gave students an excellent opportunity to showcase their skills and endeavor. Students started gaining interest to the subjects through the preliminary discussion on the selection of themes as well as exchanges for the preparation and presentation. It proved to be a wonderful way of combining recapitulation of study-material with new ideas relevant to the present context.
6. **Problems Encountered and Resources Required:** At the onset the initiative generated tremendous enthusiasm but it was difficult to sustain the practice. The pressure of regular syllabi and series of examinations often proved to be impediments to materialize the innovative plans. However, as a result of hardest labour and finest ideas students' projects and wall-magazines continued to see the light of the day.